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**Report of the Assistant Chief Executive (Citizens and Communities)**

**Report to North West (Outer) Area Committee**

**Date: 3rd February 2014**

**Subject: Area Update Report**

Are specific electoral Wards affected? If relevant, name(s) of Ward(s): Adel & Wharfedale, Guiseley & Rawdon, Horsforth and Otley & Yeadon	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No
Are there implications for equality and diversity and cohesion and integration?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Is the decision eligible for Call-In?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information? If relevant, Access to Information Procedure Rule number: Appendix number:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No

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**Summary of main issues**

This report provides Members with a summary of Area Committee business since the last meeting and provides information on project and service activity in the outer north west area.

**Recommendations**

The North West (Outer) Area Committee is asked to:

- Note the contents of this report and comment on any of the matters raised.

## **1 Purpose of this report**

- 1.1 The purpose of the area update report is to bring together a range of information relating to Area Committee business into a single report to update Members on recent sub group and forum business and also project and service activity.

## **2. Background information**

- 2.1 The Area Committee currently has six sub groups looking at service provision within the functions of Community Safety, Children & Young People, Environmental Services, Health & Well-being and Transport as well as a Policy Group.
- 2.2 Since the last Area Committee the following sub groups have met: Environment, Community Safety and Children and Young People. Details of items discussed at the Environment and Children & Young People's sub groups are attached at appendix 1 and 2. The Community Safety meeting will be reported on at the March meeting.
- 2.3 There are currently three ward forums in the area for Guiseley & Rawdon, Holt Park and Yeadon. The forums meet on a regular basis throughout the year.
- 2.4 Since the last Area Committee there have been forum meetings in Guiseley & Rawdon and Yeadon. Details of items discussed at these forums are attached at appendix 3 and 4.

## **3 Main issues**

### **3.1 Area Lead Themes**

The Area Lead Member role aims to provide a local lead perspective and further facilitate local democratic accountability, particularly in conjunction with the relevant Executive Member. The Area Committee has 5 area leads and works through the sub groups to progress local issues around the themes. The key issues for each sub group are outlined below.

### **3.2 Health, Well-being and Adult Social Care**

- 3.2.1 Leeds West Clinical Commissioning Group is about to commission Practice Champion approach in all 38 of its GP practices. This has been developed and supported by WNW Public Health team. This will focus on empowering patients to proactively manage their health needs in the community. This will, for example, focus on long term conditions like Type 2 diabetes, as well as more socially led health groups, such as reducing social isolation, weight management, breast feeding etc. This will build on assets already in the community, such as neighbourhood networks, to reduce social isolation, and create capacity where there is a need.
- 3.2.2 Leeds Let's Get Active is a partnership between Public Health, leisure services and the Big Lottery to get more people active. There is a free one hour gym / swim session in sports centres in Outer North West Leeds. This spring, there will be

walking, running and family activities in the community. Details are available at [www.leedsletsgetactive.co.uk](http://www.leedsletsgetactive.co.uk).

3.2.3 Holt Park Active opened at the end of last year. A workshop planned for the 7<sup>th</sup> February at Holt Park Active will explore opportunities for joint working between Sport and Active Leisure/ Adult Social Care, Health and the voluntary sector.

3.2.4 Turner & Townsend are a programme management and construction consultancy based in Horsforth. They are looking at volunteering opportunities with older people in the community and have connected with Horsforth Live At Home.

#### 3.2.5 Haworth Court, Yeadon

Care and Support Specialised Housing Fund of £1.57m has been made available to support the development of extra care apartments on the site of the existing Haworth Court sheltered complex. The total project is estimated to cost £7.3m. It is anticipated that works on site will commence in the autumn. In the interim, Housing Leeds is assisting existing tenants of Haworth Court to move to new homes of their choice.

The extra care development will consist of 45 apartments, 18 one bedroom and 27 two bedroom (10 of these for shared ownership). Additional facilities such as a spa with assisted bathing, hairdressing and multi-use community rooms, for activities and dining will be provided. The facilities will welcome older people from the community. Care will be provided on site according to the needs of each individual resident. The scheme will be developed to a very high quality standard and will be compliant with HCA standards and the best practice standards set by the Housing our Ageing Population Panel for Innovation.

#### 3.2.6 Manorfield House, Horsforth

Manorfield House currently has 20 permanent residents and Adult Social Care is actively seeking to work with partners to provide new residential care facilities within Horsforth.

#### 3.2.7 Kirkland House, Yeadon

Kirkland House has been demolished and will be marketed for sale in the near future. A planning statement is being drafted.

### 3.3 **Children's Services**

3.3.1 Childrens Services are to hold a workshop for outer north west members to consider basic need relating to school place planning. This discussion is due to take place on 20th February 2014 and will allow members to engage in long-term strategic school place planning considering;

- current housing development,
- local authority site availability,
- pupil movement/school preferences
- localised demographic data.

To identify and deliver the best local solutions Childrens' Services are aiming for an improved approach, ensuring strong join-up between elected members, officers and local stakeholders.

The objectives are to support Councillors' in depth understanding of, and confidence in the following through presentation and discussion of:

- National School Place Planning Policy
- Local school place planning context (including financial)
- Key challenges to the delivery of sufficient school places

All outer north west members have been contacted with an invitation to and details of the workshop.

3.3.2 The Children & Young People sub group met on 10<sup>th</sup> January 2014 to review the commissioning process used to identify activity providers in outer north west to deliver projects under the Youth Activity funding. There was £6,608 of Youth Activity funding remaining after the last Area Committee in December and the sub group considered how best that money could be spent before the deadline of 31<sup>st</sup> March 2014. It was felt that amongst the approved projects there had been a spread of activities reflecting the priorities of young people in the outer north west. The sub group decided to review the approved schemes prior to commissioning the activity providers to do any further work. Discussions then took place as to other options for the remaining funding.

3.3.3 It was finally agreed that further investigation would be done into funding some reduced or free swimming sessions at pools in the outer north west. Swimming was an activity that had been identified by young people as popular across a wide age range and additionally would be an activity that would be unaffected by inclement weather, a consideration at this time of year. The findings will be reported back on at the next Children & Young Peoples sub group on 28<sup>th</sup> February 2014.

#### 3.3.4 Geographically Targeted Youth Work

In March 2013, following a comprehensive Youth Review the Executive Board agreed a new model for youth services in Leeds that incorporated a key influential role of Area Committees in determining local youth services in Leeds that incorporated a key influential role of Area Committees in determining local youth work provision. This included supporting the development of more locally responsive and accountable services.

Members will be shortly invited to attend a workshop to meet with the Youth Offer Team to receive an update on the work achieved so far but significantly to undertake some more practical work on the specifics of the influencing role to offer an opportunity to provide direction on how it will work in reality and the targeted youth work in your area.

### **3.4 Environment**

3.4.1 At the 9<sup>th</sup> December Environmental Sub Group meeting Forestry Officers presented information on a Tree Warden Scheme for the outer north west. The proposal is for a Tree Warden Coordinator to be employed 18 hours a week which will include

some weekends. The boundaries and scope of the work will be agreed between Members and Forestry Officers. The sub group supported the scheme in principle and asked for a full proposal to be worked up for the February sub group meeting, with a view to taking an application to the March Area Committee meeting.

- 3.4.2 At the November meeting between Area Committee Members and local Parish and Town Councils, a suggestion was made that it may be useful to have Parish and Town Council representatives on the Environmental sub group. This will be discussed at the 3<sup>rd</sup> February sub group meeting and if members support this initiative it will be reported on at the March Area Committee meeting.

### **3.5 Community Safety**

- 3.5.1 On the 12<sup>th</sup> December a number of partners came together to deliver an action day in Otley. The day concentrated on the Weston estate and was preceded by an environmental visual audit led by the Police Crime Reduction Officers. On the day Housing Leeds, West Yorkshire Fire Service, Environmental Action Team, CASAC, Civilian Warrant Officers from the Courts and Police Officers worked together to deliver a range of activities including: annual tenancy visits, Home Fire Safety checks, CASAC target hardening, advice about removing rubbish from gardens and cutting back overgrown bushes impacting on pedestrians. Issues highlighted on the day will be followed up by Officers over the coming weeks. Results from the day included 15 addresses signing up to CASAC for target hardening, two drivers warned on Weston Drive regarding speeding and 3 speeding tickets issued on Weston Lane. Environmental services undertook 8 visits regarding overgrown vegetation causing obstruction, dog fouling and garden waste. West Yorkshire Fire Service leafleted 54 properties and 2 home fire safety checks were carried out. Housing Leeds also carried out 12 home visits.
- 3.5.2 Following discussion at the Area Committee on 4<sup>th</sup> November 2013, a report will be presented to Licensing Committee on 11<sup>th</sup> February 2014 proposing Entertainment Licensing commence work on designing a Cumulative Impact Policy for Otley. Otley has a busy and vibrant nightlife, with the largest number of licensed premises outside of the city centre. It also has a low incidence of crime compared to other areas of the city. However, in the last year there has been an increase in licence applications, including one to increase the hours for the sale of alcohol to a time much later than is the norm for Otley.

### **3.6 Employment, Skills and Welfare**

#### **3.6.1 Foodbanks**

The programme of welfare reforms along with the increase in part-time and low paid work has created a demand for foodbanks. The introduction of Universal Credit, in the next couple of years, is likely to create further pressures. This requires a different response from the council in tackling financial hardship and a response from foodbanks that recognises demand and sustainability issues.

Unity Poverty Action are to lead the development of the Leeds 'Food Aid Network' (FAN). The first meeting took place on the 15<sup>th</sup> January 2014 with the aim of bringing all food providers together and creating a network. The broad aims of the group are to signpost residents to appropriate food provision services and other agencies such as addiction services and housing.

Work is ongoing to map food providers and make the information available for frontline services.

### 3.6.2 In Outer North West there are 2 established foodbanks :

The Horsforth foodbank opened in December and is available three times a week; Tuesdays evenings 6 – 8pm, Thursdays 11am – 1pm and Saturday mornings 10 – 12. They are supported by the North Leeds food bank and operate locally from Woodside Methodist church on a referral and voucher system under the Trussell Trust guidelines. They are currently looking for more a convenient venue as there are issues around the storage and access.

The Otley food bank also opened in December 2013 and operates on a referral, voucher system.

## 3.7 Project and Service Update

### 3.7.1 Otley Children's Centre

In December 2012, Otley Children's Centre moved out of the school main building, into a temporary building, on the Otley Ashfield school site. This was to allow the school to accommodate an increase in pupil numbers. A permanent site for the centre was required as the Ashfield site was too far out of the town centre so many families were not using it. Working with Environments and Housing Department and the West North West Area Support Team, it was arranged for the Children's Centre to lease space in Cross Green Community Centre, which is located nearer to the centre of the Otley.

The space for the Children's Centre has been completely renovated to make it as warm and welcoming to families as possible.

This new central location allows the Children's Centre to provide a comprehensive range of services to the wider Otley community, and these services will make a real difference to the lives of children.

The Children's Centre now has a health room which offers additional services such as: a combined baby self-weigh and baby group where parents and carers can weigh their baby and record details themselves and also access support from the Children's Centre team and health visiting team; 8 week and 2 year checks are also offered.

A larger training/family room enables a rolling programme of courses to be undertaken such as First Aid and Baby Massage and access to a community kitchen means that a family cooking course can be run.

### 3.7.2 Regeneration

Holt Park - Since the close of the consultation period Planning have been analysing the comments made by the community and other stakeholders. There has been a positive response to the planning statement and the Council's objectives for the regeneration of the district centre. A report will be taken to the Executive Board summarising the comments made during the consultation period and outlining the

small changes to the planning statement. The report will recommend that the Executive Board approves the planning statement, agrees the commencement of the marketing process for the Council-owned sites and seeks guidance from Executive Board on the level of community involvement in the selection process.

### 3.7.3 Community Hubs

A key objective for the Council through the Citizens@Leeds agenda is to deliver local solutions within communities that truly integrate council and partner service delivery to help individuals and their families address increasingly more complex issues simply and effectively.

To deliver this a network of Community Hubs is being developed that will make a real difference to citizens and communities. Community Hubs will deliver a more integrated approach to service delivery and maximise the use of the assets and service points that exist across the city e.g. joint service centres, one stop centres, housing management offices, libraries, children's centres etc. They will support the delivery of pop-up (e.g. in supermarkets and GP surgeries) and mobile provision to ensure that we can reach all priority communities across the city. This work will be supported through the delivery of more on-line provision to enable those that wish to self-serve to be able to do so, thereby freeing up time of our customer services officers to advise those most in need or those requiring more detailed or intense support

To get started, Executive Board agreed in November to pilot the community hub concept in three locations across the city, to help develop thinking on the approach and identify the best form of provision for delivering truly integrated face-to-face services. This will be done working closely with all services and partners affected to ensure all issues are appropriately and fully considered. It is proposed to utilise the existing one-stop-centre provision at the Compton Centre in Harehills, the St George's Centre in Middleton and the One Stop Centre in Armley as the sites for the three pilots.

The rationale for choosing these sites is as follows:

- To have one pilot in each of the three administrative areas of the city;
- To place the pilots in areas of the city where financial hardship and deprivation are significant issues facing citizens;
- To focus the pilots on those sites where there is already significant co-location of services;
- To ensure that the pilots have a focus on partnership working and exploit further the co-location and integration between council and partner services existing at these sites.

The proposals for changes and new service integration are being put in place now with an expectation that the pilot areas will be operational from 1st April and implemented fully in the first 6 months of 2014/15.

#### 3.7.4 Simple2start

Simple2start is a police initiative looking at why certain areas in the outer north west appear to be more vulnerable to crime. Information gathered will be fed into a plan with the aim of addressing these vulnerabilities through partnership work.

West Yorkshire Police Crime Reduction Officers have completed environmental visual audits in Yeadon and Holt Park. The environmental visual audit for Horsforth is currently being planned. Any issues arising from the audits are passed to partner agencies to action. Issues could include; graffiti, flytipping, overgrown vegetation, streetlight not working, etc.

The Neighbourhood Policing Inspector, CASAC, the Area Community Safety Co-ordinator and a representative from Neighbourhood Watch attended the Yeadon forum on 3<sup>rd</sup> December 2013 and provided members of the public with information on how to set up a neighbourhood watch scheme, how to access crime reduction services provided by CASAC and simple2start. A similar exercise is planned for the Guiseley & Rawdon Forum.

Work is planned in Horsforth in partnership with Trinity University volunteers, to engage with residents regarding burglary, anti-social behaviour and other crime. The results from the engagement will feed into the action plan for the area and also help to raise awareness about crime.

#### 3.7.5 Well-being Spend

The Area Support Team continues to work with members on the development of well-being projects in the area. Ward and member briefings to review well-being spend are currently being undertaken.

### **4 Corporate Considerations**

#### **4.1 Consultation and Engagement**

4.1.1 Community Forums are held in the Guiseley & Rawdon ward, Yeadon and Holt Park. In addition ward members are consulted on projects and initiatives within their ward.

4.1.2 On the 7<sup>th</sup> November 2013 a meeting was held with North West Outer Councillors and members of the Rawdon, Horsforth and Pool Parish Councils to discuss strengthening links with the Outer North West Area Committee. It was felt that this meeting had been positive and there was agreement to hold a further meeting which is planned for the 4<sup>th</sup> March 2014.

#### **4.2 Equality and Diversity / Cohesion and Integration**

4.2.1 A key principle of locality working is a focus on delivering the best outcome for residents across the area. This principle underpins equality and community cohesion, seeking to engage with local communities through forum meetings, and improve service provision through regular sub group meetings.

#### **4.3 Council Policies and City Priorities**

4.3.1 The Area Committee Functions and Priority Advisory Functions were approved by the Executive Board in June 2009. This approval was rolled forward to 2010/11 and



is also being rolled forward to 2011/12 with amendments to the environmental delegation. The Area Functions are included in the Council's Constitution (Part 3, section 3c).

4.3.2 The Area Support Team's work programme contributes at a local level to the themes contained in the: Vision for Leeds 2011- 2013 City Priority Plan 2011-2015; Joint Health and Well-being Strategy and the Children and Young People's Plan.

#### **4.4 Resources and Value for Money**

4.4.1 There are no resource implications as a result of this report.

#### **4.5 Legal Implications, Access to Information and Call In**

4.5.1 This is the report of the Area Leader for West North West Leeds who has delegated responsibility to action decisions in accordance with Area Support Team's work programme in accordance with part 3 of the Council's Constitution in relation to Area Committee Functions.

4.5.2 This report is not confidential, neither is it, or part of it exempt. This report is not subject to call-in.

#### **4.6 Risk Management**

4.6.1 There are no risks associated with this report.

### **5 Conclusions**

5.1 This report provides Members with a summary of sub groups business since the December Area Committee and provides information on project and service activity in the outer north west area.

### **6 Recommendations**

6.1 Members are asked to:

- Note the contents of the report and comment on any aspect of the matters raised.

### **7 Background documents**

7.1 None

The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting. Accordingly this list does not include documents containing exempt or confidential information, or any published works. Requests to inspect any background documents should be submitted to the report author.